



OREGON CITY

Planning Division

695 Warner Parrott Rd | PO Box 3040 | Oregon City OR 97045
Phone (503) 722-3789

APPLICATION – OUTDOOR DINING/RETAIL IN PARKING LOTS	Application Date:
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Applicant

Name of Business:	
Business Address:	City, State & Zip:
Contact Name:	Phone:
Email:	Oregon City Business License Number:

Parking Spaces

Total parking spaces in lot:

Number of spaces that will be used for outdoor dining or retail:

Percentage of total parking spaces used:
Up to 50% of the spaces may be used

Standards that must be met (show on attached site plan)

Barriers to delineate/protect the dining/shopping area from the parking lot. Material: _____

No landscaping will be removed.

Any tents/umbrellas will be secured to the ground or protected from movement.
How: _____

No use of ADA parking spaces or adjacent striping.

No change to the vehicular ingress/egress of the site.

Lighting greater than 40 watts is shielded.

If outdoor seating is provided, a minimum of one ADA seat is included

Vertical clearance of 8 feet above walkways is maintained.

No cords, structures, sails, coverings, or similar cover or extend over vehicle maneuvering or parking areas.

The space is designed for easy removal and does not contain permanent fixtures.

No new gravel, sand or other surface materials.

No chain link fencing, construction fencing, or pallets.

Attach a site plan showing the parking lot changes proposed.
Approval from the property owner is required.
Approval from the Building Department and Clackamas County Fire District #1 is required.
Applications must be submitted to the Planning Division.
A fee of \$25 each year will be charged for participation in this program.

PROPERTY OWNER SIGNATURE	
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I CERTIFY THE ABOVE INFORMATION IS CORRECT	Applicant's Signature:
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OFFICE USE ONLY

Packet Complete: <input type="checkbox"/> Yes <input type="checkbox"/> No	Expiration Date:	Permit No.:
Building Division Approval:	CCFD Approval:	
Planning Approval for Issuance:	Date:	
Planning Approval for Final (After Site Visit):	Date:	

Permission is hereby requested to construct, maintain, and use a private parking lot as described hereto. It is understood that this application is limited to the parking lot described herein and that the business shall comply with the provisions of this application and all other applicable rules, regulations and standards of the City, County and State.